



ALSUN
ALUMINIUM

ALSUN - PRIVACY POLICY STATEMENT

ALUMINIUM SPECIALTIES GROUP PTY LTD. (ABN 63 001 252 259) and all its ASSOCIATED AND RELATED COMPANIES ("ALSUN") are committed to the privacy of all our customers and business contacts and suppliers and is committed to safeguarding any personal information provided to us.

- Our Privacy Policy outlines how ALSUN will treat personal information about you that we collect when we are doing business with you.
- Our Policy is to comply with the **National Privacy Principles (NPPs)** for the fair handling of personal information as set out in the Privacy Act, 1988 (as amended).
- ALSUN will update this Privacy Policy as required. If it is changed, the changes will be posted to our web site, (www.alsun.com.au), so that you are always aware of the sort of information collected, how the information may be used, and under what circumstances it may be disclosed by ALSUN. If you do not have access to our web site, an updated copy may be obtained by ringing our telephone number, 07 5437 6123.
- In accordance with the National Privacy Principles and ALSUN'S Privacy Policy you will be given access to your personal information on request. If at any time ALSUN is required by law to release information about you and your organisation, ALSUN must co-operate fully.
- Our Privacy Policy does not apply to acts or practices of ALSUN that are directly related to employee records of current or former employees.

If you have any questions about our Privacy Policy, or you have other privacy concerns please contact:

Privacy Officer
PO BOX 540, Caloundra, QLD, 4551
Phone: 07 5437 6123
Fax: 07 5437 6124
E-mail: email@alsun.com.au

Richard Sharps
Company Secretary